H.E.S.S. Communication: Confluence Restructuring



Heike Prokoph (DESY)

Current Confluence Setup (as of Oct 2019)

Main page is reflecting the general structure of H.E.S.S. management

- All major structures are directly linked directly from here
- Main entry point were the Working Groups
 - All task pages were linked from there

Further information linked from the main pages

- Organization Pages
 - Common Efforts (incl. Meetings, Internal Notes, Corporate Design, ...)
 - Services (incl Outreach, OC, Speaker's Bureau, MWL support, Publication Board)
- Envelop Groups (Transients Group & Moonlight Observations)
- Trash (for removing unwanted pages \rightarrow will be done by admins)
- Fast links besed on Common Confluence Templates





Current Confluence Setup (as of Nov 2019)

Main page is reflecting the general structure of H.E.S.S. management

- All major structures are directly linked directly from here
- Main entry point were the Working Groups \rightarrow will be kept as read-only after restructuring finished
 - All task pages were linked from there → (future) active tasks will be reflected in the new structure

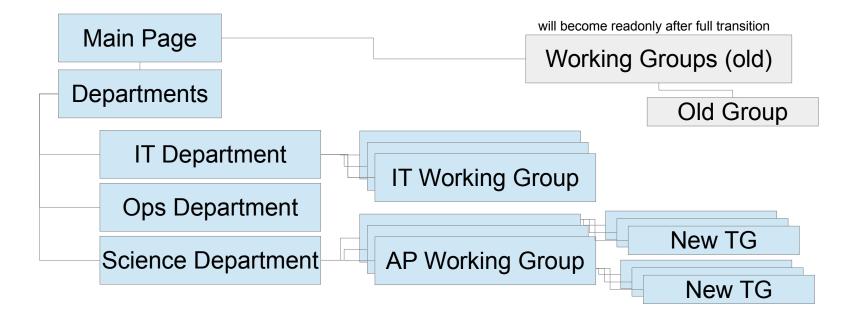
New structure of the management since Oct 2019

- Need to be applied to the confluence setup (restructering page tree)
- Main page modifications took place
 - Added Department pages as entrance point for future Working Groups
 - Added Working Group pages as entrance point for future Task Groups
- Added confluence calander for overview of meetings and on-site work to main page
 - Please encourage all working/task groups to add their meetings to the meeting calendar!



Future Confluence Setup

Confluence will be (slowly) adopted to the new management structure





Towards the Future Confluence Setup

Active Task Forces should be moved (copied) to the new structure

- Active task forces are identified by corresponding working group convenor (and if in doubt the corresponding department lead)
- The decision if a task force page (and its corresponding sub-pages) should be moved (or partly copied) has to be decided on a case by case basis

Moving pages

In general, moving task force pages is recommended given that all sub-pages will be moved to the new location as well. Incoming and outgoing links will automatically be adjusted by the system. Bookmarked links (e.g., in your browser history) will be providing you with a link to the new location.

CONs:

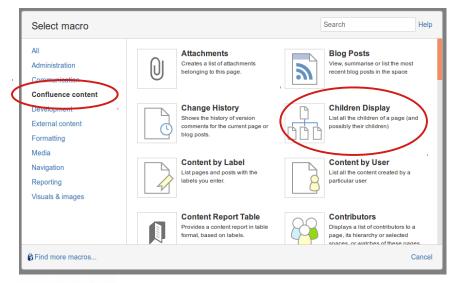
- Several sub-pages are just used as a local disk dump and are thus hard to understand
- Several sub-pages are heavily outdated and not needed anymore
- Several sub-pages are not following the Confluence naming scheme conventions



HOW-TO: Moving Pages within Confluence

Recommendations before moving pages

- Check if the names of the child pages are descriptive enough (or change them accordingly)
 - Go to the main page and add the ,Children Display' macro to see which pages are linked directly to the task force and would be moved to the new place



List all the children of a page (and possibly their children) Documentation	Preview PKS 0736+01: H.E.S.S. data analyses PKS 0736+01 ToO Campaign February 2015: Fermi/LAT analysis
Show Descendants	 PKS 0736+01 ToO Campaign February 2015: old Fermi/LAT analysis PKS 0736+017: publication process PKS 0736+017: Fermi-LAT analysis revisited after A&A referee review round 1
If not specified, the current page is used.	TO YIOW TOWING T
Number of Children	
If not specified, no limit is applied.	
Depth of Descendants	
Heading Style	
Excerpt Display	



HOW-TO: Moving Pages within Confluence

Recommendations before moving pages

- Check if the names of the child pages are descriptive enough (or change them accordingly)
 - Go to the main page and add the ,Children Display' macro to see which pages are linked directly to the task force and would be moved to the new place
- If names of sub-pages are "HAP analysis" or "Editiorial Board" or similar please rename them, e.g., "HAP analysis of 3C279 in 2019" or "PKS 0736: Editorial Board"
 - It is highly recommanded for scientific task pages to at least include the source name in the title
- If several/many pages are considered outdated as they are documenting analyses which have been
 redone several times, it is <u>recommended to copy</u> (rather then moving) the main task force page and
 only move the important sub-pages to the new structure
 - Consider moving heavily outdated pages to trash (to allow easier search in the future)
 - In case of question, consult with your WG convenor
- See ,common pitfalls' for naming schemes



HOW-TO: Moving Pages within Confluence

Once you have identified the main page (and its children) which you wanna move, you can move it to its new location using the ,Move' command hidden in the right corner behind the three dots.

Top right corner of your confluence page Move popup window will by default suggest the current p			default suggest the current page	5 1 7 5			
✓ Edit ☆ Save for later	Move Page – '2017-01 - H.E.S.S. Observations of Blazars within a New Energy Ran Help						
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Page Information	Browse	New parent page:	Outreach			5	
Resolved comments (0)			Start typing a page title to see a list of suggestions.	Advanced	Select the new parent page for this page and its children from yo	our history.	ti
View in Hierarchy				Recently Viewed	Page Title		Updated
View Source				Browse	Source of the Month	H.E.S.S.	6 minutes ago
					2017-06 - A Deeper look into SNR Vela Junior	H.E.S.S.	May 28, 2017
Export to PDF Export to Word					2017-05 - HESS J1912+101: A new TeV supernova remnant candidate without any counterpart (yet)	H.E.S.S.	
Import Word Document					 2017-04 - SOS signal received from one of the 7 recently discovered Earth-like planets 	H.E.S.S.	Mar 24, 2017
Сору				r	2017-03 - New eyes for the H.E.S.S. I cameras	H.E.S.S.	Feb 27, 2017
Move		Current location: H.	E.S.S. > Welcome to the H.E.S.S. Intern > Services > Outreach		2017-02 - HESS J1534-571: A new TeV supernova remnant shell discovered with H.E.S.S.	H.E.S.S.	Mar 21, n 2017 s
Delete		New location: H.	E.S.S. > Welcome to the H.E.S.S. Intern > Services > Outreach		Current location: H.E.S.S. > Welcome to the H.E.S.S. Intern		
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	ed down into a new low-energy re	aion as a cross-concer ti					Move Cancel



H.E.S.S.

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Naming Conventions in H.E.S.S. Confluence

Read the Documentation for Stressed out Physicists

- Bad examples for titles of confluence pages:
 - Meeting Minutes [which meeting?]
 - Crab [...what? Analysis? Proposal? Salad?]
 - Crb Nebula Mono-Analysis 2013 [typo = unsearchable!]
 - Pete's analyses [no-one can guess what is on it]
- Good examples
 - Galactic WG Meeting 21.05.2013
 - Crab Nebula Mono-Analysis 2013
- Try to use capitalization in titles
 - Conjunctions, articles, and short prepositions are not considered major words; however, capitalize all words of four letters or more.



Searching in Confluence

"I cannot find information about XYZ using search"

- Internal confluence search is not a google-like engine
 - No correcting/ignorance of spelling mistakes nor BE/AE
 - Whitespaces (e.g., in source names) make a difference
- Task pages and sub-pages are named badly
 - "HAP Analysis" is a bad name for within a task group, but about 10% of the pages with this in the title, there is no additional information given in the title…
 - This needs to be improved by all users!
- Users dont use search restrictions, e.g., to search for PKS 2155 in the page title only

